



2019 Exhibitor Registration Form

Space is limited. Booth availability is on a “first-come, first serve” basis. Completed registration form MUST be received on or before February 28th. **REGISTRATION FORMS RECEIVED AFTER 03/28/19 ARE SUBJECT TO AVAILABILITY AND COMMITTEE APPROVAL.**

March 16th, 2019
Aurora Christian School
 2255 W. Sullivan Road
 Aurora, IL 60506

Partner Agency	_____		
Address	_____		
City	_____	State <u>IL</u>	Zip _____
Contact Person	_____		
Phone Number	_____	Fax	_____
E-mail	_____		
	Website _____		

Exhibitor Partnership Agreement

There is no fee for exhibit/booth space for non -for-profit partner agencies.

Fee for for-profit partners is \$100.00 MAKE PAYMENTS TO: Aurora African American Health Coalition

Payment is subject to booth approval.

Partner Agency agrees to provide: <ul style="list-style-type: none"> Complimentary beauty, health and/or spirit services Education/resource materials 	AAAHF Planning Committee agrees to provide: <ul style="list-style-type: none"> Booth: 1 table, and two chairs Complimentary breakfast and beverages for exhibitor staff Recognition in the program 		
On the day of the festival, exhibitor staff agrees to:			
<ul style="list-style-type: none"> Arrive <u>45 minutes</u> prior to start of event for set up Exhibitors arriving after 7:30 a.m. will not be allowed to set up Staff booth at all times 	<ul style="list-style-type: none"> Arrive for set-up no later than 7:30 a.m. Exhibitors' time schedule : <ol style="list-style-type: none"> 1. Open from 8 a.m. until 12 p.m. 2. <u>ALL EXHIBITS MUST BE CLOSED BY 12 p.m.</u> 3. Break-down/clean-up from 12 until 12:30 p.m. Interact with participants 		
Additional information/requirements			
My agency will provide the following screening (s) and/or service (s):			
1. _____	2. _____	3. _____	4. _____
The following staff will be representing my agency the day of the festival:			
1. _____	2. _____	3. _____	4. _____
Do you need access to an electrical outlet?		Yes	No
Extension cords and table cloths are not provided. Please bring your own.			
Is your agency/organization donating a raffle gift?		Yes	No

Signature and Title of Authorized Person

Date

(for NFP organizations) Send completed forms to: Stan Rayford stan@aurora-aaahc.org

(for-profit organizations) Send completed forms and payment to: Payable to: AAAHC 2948 Kirk Road Suite 106
 Aurora, IL 60502